

February 12, 2007

**City of Milton-Freewater
City Council Minutes**

The Council of the City of Milton-Freewater met in regular session Monday, February 12 2007 at 7:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley, Steve Irving and Brad Humbert.

Staff members present were City Manager Delphine Palmer, Assistant City Manager Linda Hall, Public Works Superintendent Dave Bradshaw, Community Development Supervisor Mike Watkins, Finance Director Dave Richmond, Project Manager Howard Moss, Planning/Fire Assistant Kim Kelp and Police Chief Mike Gallaher.

Citizens present were Jeff Anliker, Merle Sherman and Nathan Lyon.

Press member present was Melanie Hall of the Valley Herald.

CONSENT CALENDAR ITEMS: The consent calendar items consisted of minutes from the January 22, 2007 city council meeting. Councilor Kelley motioned to adopt the consent calendar item. Councilor Humbert seconded the motion which passed unanimously.

NEW BUSINESS

APPOINTMENT OF PLANNING COMMISSION, LIBRARY BOARD AND BUDGET COMMITTEE VACANCIES. Mayor Key proposed to appoint to the Library Board, William White, the Planning Commission, Myra Sherwin, Robert White, Jeff Anliker and Nathan Lyon, the Budget Committee, Marge Roff, Myra Sherwin and Wes Koklich, and the Recreation Committee, Donovan Phillips, Roger Everett and Merle Sherman.

Councilor Humbert asked about Marge Roff applying for both the Budget Committee and the Planning Commission, and stated he was fine where Ms. Roff was appointed, but that Myra Sherwin was appointed to two committees, yet there were available people for the Planning Commission. Councilor Humbert proposed to appoint another person versus the appointment of one person on two committees. Councilor Kelley stated she had worked with Ms. Sherwin for several years on the Budget Committee, and the Budget Committee is short-lived with very few meetings. Councilor Kelley further said that Ms. Sherwin was interested in being involved year-round so stated she was supportive of the Mayor's appointments. Councilor Humbert said he wanted each applicant to have an opportunity to serve in the many vacancies. Councilor Lyon stated that Mr. Koklich was moved to the Budget Committee and Mr. Sherman was moved to the Recreation Committee. Councilor Humbert then concurred.

Councilor Lyon abstained from voting due to his relationship to Nathan Lyon.

Councilor Woods motioned to appoint to the Library Board, William White, the Planning Commission, Myra Sherwin, Robert White, Jeff Anliker and Nathan Lyon to fill Ed

Chesnut's position, the Budget Committee, Marge Roff, Myra Sherwin and Wes Koklich, and the Recreation Committee, Donavan Phillips, Roger Everett and Merle Sherman. Councilor Humbert seconded the motion which passed unanimously.

CLARIFICATION BID AWARD GARBAGE TRUCK. Public Works Superintendent Dave Bradshaw stated this issue is brought back before the Council because originally, the new garbage truck was presented with a trade-in, but since that time this garbage truck has failed, so it is proposed to keep the garbage truck that was originally proposed to trade in and use the failed garbage truck for parts. Staff recommendation is to award the bid to exclude the trade-in of an older garbage truck.

Councilor Woods asked for clarification saying he thought staff was salvaging the City's only good garbage truck with a truck that was already failing. Mr. Bradshaw stated that staff was already going to transfer the arm-assembly off from one truck. Meantime, the ram-assembly failed, which is the mechanism that packs the garbage. Councilor Woods said he understood to purchase a new truck and now could foresee purchasing another new truck because the City likes to have two trucks. Mr. Bradshaw said the City would still have two trucks after the purchase of the new truck; that there would be the new truck, the old truck and also a truck that still has a good chassis.

Councilor Humbert questioned the trade-in value; that he only remembered the full bid of approximately \$200,000. Mr. Bradshaw stated that the fact-sheet showed the bids in there entirety, but there was a clause that revealed a trade-in value. Councilor Humbert requested that trade-in values be included in the bid-award as he would not have been in favor of trading in the truck because it can be used for parts. Assistant City Manager Linda Hall stated that she would have to review the original fact sheet to ensure that the trade-in value was included, but if it was not included, it would be because the value would be the same with all bids.

Councilor Humbert motioned to amend the bid award to Western Systems & Fabrication for the purchase of the new garbage truck without a trade-in for a total bid award amount of \$205,061 due to the loss of the trade-in truck. Councilor Irving seconded the motion which passed unanimously.

RESOLUTION NO. 2035 AUTHORIZING SIGNATURE TO EURUS COMMUNITY BENEFIT GRANT ACCEPTANCE. Project Manager Howard Moss stated the Eurur Community Grant project is a good program that Umatilla County administers. Some funds were set aside based on revenues. It was a competitive application. City staff applied for \$7,500 for the Community Building kitchen improvement and were successful in that endeavor. Staff requests authorization to accept these funds and also to approve the supplemental budget to receive the funds. Mr. Moss further said the funds would be used to purchase a commercial dishwasher. The existing dishwasher is worn and not user friendly. It is also hoped to replace a steam table. To purchase both it may be necessary to shop for slightly used equipment.

Councilor Kelley motioned to adopt Resolution No. 2035. Resolution authorizing signature to Eurur Grant Acceptance Agreement. Councilor Humbert seconded the motion which passed unanimously.

RESOLUTION NO. 2036 SUPPLEMENTAL BUDGET TO RECEIVE \$7,500 FROM EURUS COMMUNITY BENEFIT GRANT FOR COMMUNITY BUILDING KITCHEN IMPROVEMENTS. Staff report for the grant acceptance and for the supplemental budget were combined.

Councilor Kelley motioned to adopt Resolution No. 2036. Resolution supplementing Fiscal Year 2007 budget by receipt of \$7,500 in grant funds. Councilor Chesnut seconded the motion which passed unanimously.

City Manager Delphine Palmer stated that Mr. Moss is an awesome carpenter and does beautiful work. There are a lot of little projects at the Community Building that were not completed, and he has now agreed to build two custom doors. Ms. Palmer further said he was doing a lot of extra work in the Community Building and wanted Council to be aware of his good work and Ms. Palmer expressed her appreciation.

RESOLUTION NO. 2037 TABLED RESOLUTION AMENDING COMMUNITY BUILDING RENTAL RATES. City Manager Delphine Palmer stated that changes on the resolution have been highlighted in areas where the Council made recommendation. Administrative Assistant Teresa Dutcher, while listening to the tape of the last council meeting, made changes that the council decided upon.

Councilor Chesnut stated he had sent an email asking for clarification on the Candidate's Forum; that it has been the intent in every discussion to include their use of the building at no charge, but the resolution does not reflect that. Ms. Palmer stated she had responded to the email stating that this organization would be included under the "government clause" on the resolution. Councilor Chesnut said he did not understand where this (citing examples of the Republican or Democratic Women) would fit under government. Councilor Kelley said that under "Annual Community Clubs/Organizations Event Rate" it shows Candidate's Forum at zero dollars. Councilor Chesnut said he believed this to be a sample sheet, but not part of the resolution. Assistant City Manager Linda Hall said it would be covered under government entities as a public office forum and a service to the public. Ms. Palmer and Ms. Hall both said the Use Rates could be attached to the resolution as "Exhibit A"

Councilor Woods asked if the Candidate's Forum would cover individuals that are not candidates, but would like to represent one party versus another party, and to hold a political rally, would this be different than if there were a debate held instead. Ms. Palmer stated she would not see this as a candidate's forum, but if the use rate was attached to the resolution, this issue would be addressed.

Councilor Humbert motioned to adopt Resolution No. 2037, Resolution amending rental and usage rates of the Community Building and to include the fee structure as Exhibit A. Councilor Kelley seconded the motion which passed unanimously.

Mayor Key then announced this was the opportunity for citizens to approach the council with issues not on this agenda. None approached.

MANAGER'S REPORT

City Manager Delphine Palmer said this time of year, everyone is busy working on budgets.

The Community Development Department staff are working on an open house to show off the renovated Community Building. The Mayor will formally thank Mark Gilbert and the LDS Church and also the community and everyone that helped with "Make A Difference Day". The open house will be at the Community Building on Friday, February 16th from 1:00 p.m. to 3:00 p.m. and will include refreshments.

Chief Gallaher is retiring effective the 28th of February and there will be a retirement open-house in the Albee Room on February 23rd from 2:00 p.m. to 4:00 p.m. Citizens can come to say their goodbyes, but staff is excited that he will continue to be active in the VIPS program.

The Jaycees has disbanded their group and one of their large functions each year has been hosting the fireworks display on the 4th of July. Fire Chief Shane Garner spoke with the firefighters and the consensus was that it would be sad for our community not to celebrate the 4th of July. Chief Garner suggested the possibility of having the firefighters take on this responsibility. Ms. Palmer said she was thrilled to have them do this service for the community. The total cost for the fireworks is \$4,000, and it is thought to have the City pay \$2,000 as a contribution and then the firefighters will go out to get the additional \$2,000. The fire department has their annual breakfast in the morning and it is thought to have the proceeds from that event go towards the fireworks. This will make for a full day for our firefighters. They begin their day making breakfast and then they will go to the golf course about 3:00 p.m. to setup the display. Public Works Superintendent Dave Bradshaw said public works crews would be available for clean-up services the next day. Ms. Palmer said she was very proud of these people for making this possible for our citizens. Councilor Lyon asked how much the City has contributed to the fireworks previously. Ms. Palmer said \$250.

Ms. Palmer stated she was negotiating with the Supervisors and Technicians Bargaining Unit and will also be meeting next week with the State IBEW Business Manager to begin negotiations with the police officers and dispatch groups.

Ms. Palmer said she was reviewing applications for the Police Chief and will be contacting people to serve on the interview panel and setting up times for the interviews.

Ms. Palmer spoke with George Gillette because he is the chairman of the Milton-Freewater Water Control District and he has made the City aware that there are some real potential problems of failure with our levee system. Ms. Palmer asked Mr. Gillette to report this information at the next council meeting.

Chief Gallaher is in Spokane, Washington today visiting the COPS Shops there. Ms. Palmer met with the VIPS group and they are excited to get the COPS Shop opened up. Chief Gallaher will bring back copies of their forms so that the COPS Shop can be organized.

COUNCIL ANNOUNCEMENTS

Councilor Humbert told Project Manager Howard Moss he had solid core doors that were used at the Seneca cannery, and these doors are in his shop. There are three-foot, 28-inch, and possibly 26-inch doors. They include the frames, molding, keys and all hardware.

Councilor Humbert asked that Mr. Gillette bring with him information regarding a break-down reporting what the Flood Control District has done with all the flood taxes they have collected since 1963 when the levees were done. Councilor Chesnut asked what the boundaries are for the Flood Control District. Councilor Humbert said it was from Joe West Bridge to Tum-A-Lum Bridge. Councilor Chesnut asked how wide. Councilor Humbert said it was an elevation point; that Mr. Gillette would have to bring this information with him as well.

Councilor Woods asked why the School Board business item was dropped from the agenda. Assistant City Manager Linda Hall stated that she received a voice-mail message from Mr. Gillette that very day stating he needed to review this with the school board before he addressed the issue formally with the City Council.

Councilor Kelley said she was part of the Community Forum held the end of January. It was attended by about 175 people. A lot of good things came from this forum and there will be a second forum on March 22nd at the Walla Walla Fair Grounds community center from 3:00 p.m. to 8:00 p.m. where dinner will also be served and further said to watch papers to read more about the activities of this group.

Councilor Woods received an email from the League of Oregon Cities regarding a class in April for new councilors and planning commissioners. Ms. Hall asked if that was the "Governing 101" course. Councilor Woods said it was and that the class will be held in Pendleton. Councilor Woods asked if there were any funds to cover this class and who would qualify for attendance. Ms. Hall said she could not speak for planning commissioners. Councilor Chesnut stated that during his time as commissioner, he never attended any training. Ms. Hall further said she would have to review the flyer, but she thought the class was geared towards city councilors. Ms. Palmer said councilors were the focus of the class. Councilor Chesnut announced he was pre-registered for this class.

There being no further business, the meeting was adjourned at 7:37 p.m.

Lewis S. Key, Mayor